

**Minutes**  
**Sherborn Library Board of Trustees**  
**December 5, 2016**

Present: Library Director Elizabeth Johnston, Chairwoman Mary Moore, Kristiina Almy, Stacey Brandon, Brian Connolly, Bruce Eckman, Chris Kenney, Jim Murphy, Hank Rauch, Jennifer Searle

Call to Order:

The meeting was called to order by Chairwoman Moore at 6:46 P.M.

Trustees review of contractor bids: Chris Kenney (CK)

There were seven general contractor bids received. The lowest responsible bidder was Five Star Building Corp. of Easthampton, MA. Our OPM John Sayre-Scibona checked references as did CK and they have a good reputation. Their bid was slightly below the construction estimate. This leaves some additional flexibility for a couple of sub-bid placeholders (resilient flooring, elevator, interior finishes) that have not received official bids yet. The construction contingency amount has been increased from the amount below estimate. There are some additional project rebates for green design from the Massachusetts Board of Library Commissioners plus energy efficiency incentives from Eversource. These amounts will be received after the project is completed if we meet the requirements and therefore cannot be netted against project costs. These funds will revert to the Town.

The add-alternate item for full repair of the existing roof is still recommended by the Library Building Committee (LBC). We may be able to pay for the roof alternate with contingency and or incentive money, and will also seek support from the Town to help pay for this since it will avoid a more significant number for the Town in the future. The Trustees discussed various strategies to approach the Town for this support and we agreed to start the conversation with the Selectmen, Advisory Committee and Capital Budget Committee by submitting a NOI before the 12/15 deadline in addition to getting on their agendas.

Vote on LBC recommendation for contractor:

A motion was made and seconded to approve the selection of Five Star Building Corp. of Easthampton, MA as recommended by the LBC, and to authorize Town Administrator David Williams to execute an authorization letter on behalf of the Town. The motion was unanimously approved.

Other Business:

None

The next Trustees' meeting is scheduled for December 20 at 7:30 P.M. at Sherborn Town Hall

The Trustees adjourned at 7:16 P.M.

Respectfully Submitted,  
Hank Rauch  
Recording Secretary

Materials Distributed at the Meeting:

1. Agenda for December 5, 2016